

## **213.1 SUPERINTENDENTS' ADVISORY COMMITTEE**

### **I. PURPOSE**

The purpose of this policy is to provide guidelines regarding the role and responsibility of the superintendents' advisory committee for the Carver-Scott Educational Cooperative (CSEC).

### **II. GENERAL STATEMENT OF POLICY**

The primary role of the committee is to serve in an advisory capacity in regard to the development, maintenance, and enhancement of CSEC educational programs. The committee will assist the CSEC governing board, the executive director, and the administrative staff to ensure that educational programs reflect the changing needs of students, business and industry, and communities.

The membership of the committee will be comprised of the superintendents of CSEC member districts: Belle Plaine District 716; Central School District 108; Eastern Carver County District 112; Jordan District 717; Prior Lake-Savage District 719; Shakopee District 720; Waconia District 110; and, Watertown-Mayer District 111.

The committee will meet once per month. Regular meetings will not be held in July, December, and March. Agendas and supporting information for each meeting will be prepared by the CSEC executive director with input from the district superintendents. The executive director or his/her designee will preside over meetings.

### **III. SPECIFIC OBJECTIVES OF THE ADVISORY COMMITTEE**

- Provide a link between the member districts and CSEC.
- Provide input and expertise regarding the educational programs of CSEC.
- Provide advice regarding the operation – including finances – of CSEC.
- Review and provide input regarding short- and long-term plans.
- Assist in analyzing various logistical matters regarding CSEC – policy development, facilities, equipment, transportation, etc.
- Collaborate in developing educational objectives for CSEC and member districts.
- Participate in the acquisition, development, implementation, and monitoring of programs made possible by grants.